



CHAMPIONSHIP FINANCIAL REPORTING FORM
--- HOST INSTITUTION---

A copy of this report should be forwarded to the PAC Executive Director within 30 days of the completion of the event. **Only expenses approved by the Athletic Directors' Council should be submitted.** Expenses not given prior approval by the Council are the responsibility of the Host Institution.

Event _____

Date (s) of Event _____

Site of Event _____

Host Institution _____

SUMMARY OF FINANCIAL REPORT ON NEXT PAGE

Total Disbursements..... \$ _____

Total Income..... \$ _____

*Pre-approved Stipend..... \$ _____
(* - swimming/diving and track & field only)

Balance Requested From PAC..... \$ _____

Balance Forwarded to PAC..... \$ _____
(Please make checks payable to Presidents' Athletic Conference)

Submitted by _____ Date _____

Approved by _____ Date _____
(Athletic Director)

Please return to:
Joe Onderko - Executive Director
Presidents' Athletic Conference
8500 Brooktree Road, Suite 130
Wexford, PA 15090



CHAMPIONSHIP FINANCIAL REPORTING FORM - continued

Event Expenses (use separate sheet if necessary):

I. Facility

- 1. Supplies (please specify)..... \$ _____
- \$ _____
- 2. Facility Rental..... \$ _____
- 3. Labor (please specify)..... \$ _____
- Total Facility..... \$ _____

II. Personnel

- 1. Timer/Scorer..... \$ _____
- 2. Meet Director..... \$ _____
- 3. Other (please specify)..... \$ _____
- Total Personnel..... \$ _____

III. Officials

- 1. _____ \$ _____ 4. _____ \$ _____
- 2. _____ \$ _____ 5. _____ \$ _____
- 3. _____ \$ _____ 6. _____ \$ _____
- Total Officials..... \$ _____

- Total Disbursements..... \$ _____

Event Income

- 1. Ticket Sales..... \$ _____
- 2. Program Sales..... \$ _____
- 3. Other Income (please explain)..... \$ _____

- Total Income..... \$ _____